**ETUI EDUCATION ENROLMENT FORM**  **PLEASE TYPE OR WRITE CLEARLY**

**Please return to ETUI: Tsela Ceulemans tceulemans@etui.org**

**by 04 February 2020**

|  |
| --- |
| Pedagogical workshop: Active learning methodologiesDates: 18 to 20 February 2020Venue: Turin, ItalyCourse reference: **1952-066** |

First name: (not just initials, please) Ms/Mr

Family name:

|  |
| --- |
| Organisation (in your own language) and in abbreviation:Trade union function and current responsibilities:Address (work):**Billing address & email of the finance department (invoice for inscription fee):** **It’s important to give us the correct address where to send the invoice to, this in order to avoid sending out reminders and paying penalties.** |

|  |
| --- |
| Telephone (work):E-mail:Organisation’s web site: |

|  |
| --- |
| **Accommodation**: **MAY WE ASK TO FILL OUT CORRECT DATES FOR YOUR ACCOMMODATION AND DINNERS** in order to avoid unnecessary costs. Accommodation in single room has been booked from arrival 17 February to departure 20 February 2020. Extra nights (before/after the training), double rooms will not be booked nor paid by ETUI.NOYES check-in date: check-out date:Dinner 17 February. YES NO**Dinner 18 February. YES**  **NO****Dinner 19 February. YES**  **NO**---------------------------------------------------------------------------------------------------------------------------------**Vegetarian / allergies / special diet? If yes, please indicate.**  |

### ETUI EDUCATION ENROLMENT FORM Page 2

Please indicate the languages participants can speak and those that can be understood.

|  |  |
| --- | --- |
| **Languages spoken FLUENTLY / Mother tongue** | **Languages understood** |
| Please indicate your mother tongue AND other languages you can speak  | Please indicate what languages you can ONLY understand |

|  |
| --- |
| **Please describe your training responsibilities in your trade union:** |

Payment of registration:

A direct monetary contribution (enrolment fees) to ETUI Education activity is required per organisation/per participant/per working day. Participation fees vary depending on which group your country is from. Please see tables in the invitation letter.

Participation fees for this course are:

* For group I: 180€ (3 days@60€)
* For group II: 72€ (3 days@24€)
* For group III: 45 (3 days@15€)

An invoice will be sent to the address (billing address) as mentioned in the enrolment form.

**Please note that in case of cancellation of participation 5 working days before the beginning of the course, no refund shall be granted (the total amount – 180€/72€/45€ - will be invoiced) and expenses incurred with hotel reservation will have to be reimbursed by organisations.**

It is essential that you mention in your payment order the number of the invoice and customer reference number.

|  |  |
| --- | --- |
| Date | Signature |