**ETUI EDUCATION ENROLMENT FORM**

**PLEASE TYPE OR WRITE CLEARLY**

Please return to ETUI Education by **31 January 2020**

to Carine Boon, cboon@etui.org

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| Course: Ageing and employment: from minimum wages to minimum pensionsDate: 11-13 March 2020Venue: Ljubljana Course reference: **1952-038** |

*ETUI respects your privacy.  We collect personal data from you only. This includes identity data (your full name, organisation/employer and address, experience related to the course, email address, billing address, phone number, nationality, languages spoken). These will be used solely for the education course that you have requested to enrol to with ETUI. Your personal data enable us to:*

* *Register you to our training.*
* *Proving information to the national or European contact person responsible for your organisation.*
* *Provide you a training in a language that you know.*
* *Book your accommodation.*
* *Issue your certificate after termination of the training/seminar.*
* *Request your feedback as a part of the evaluation process.*
* *Contact you in case of emergency during the training course.*
* *Contact you for future training.*
* *Financial data to manage payments and reimbursement.*
* ***Aggregated data****such as statistical or demographic data.*

*During the education activities, ETUI provides participants with access to its website which is password protected. Participants can retrieve training materials, audio-visual and material produced during the training, these should not be to be shared outside the training context.*

*The use of social media by participants is in their own personal capacity during the course. This should be done in a responsible manner, respecting privacy rights of other participants. ETUI is not responsible for that content.*

*ETUI complies with its obligations under the General Data Protection Regulation by keeping personal data up to date; by storing and destroying it securely in ETUI premises; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.*

*ETUI, as a data controller is responsible under General Data Protection Regulation for obtaining your consent. By consenting to this privacy notice you are giving us permission to collect your personal data for the purpose identified above. ETUI does not transfer your data to any third parties and outside EU.*

*ETUI shares data with trainers, travel agency, third parties, etc. We may disclose information to government bodies and to the European Commission. We will never share data other than for the purpose for which it was provided to us and we do not sell data out.*

*You have the right to update your personal data at any time or to ask further information on how your data is used. Please contact* [*education@etui.org*](mailto:education@etui.org)

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I provide my consent to the above  Yes  No

I agree that my personal contact details (e-mail and telephone number) will be

shared with all participants and organisers of this training  Yes  No

I agree that photos or videos taken by ETUI staff during the training

are shared with participants and tutors, for the purpose of the training.  Yes  No

ETUI is continuously working on our data privacy policies, to offer you the best protection.

First name: (not just initials, please) Ms/Mr

Family name:

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| --- |
| Organisation (in your own language) and in abbreviation:  Position and current responsibilities in your trade union:  Address (work):  **Address (invoice for registration):** |

|  |
| --- |
| Telephone (work):  Fax:  Participant’s email address:  Organisation’s web site: |

### ETUI EDUCATION ENROLMENT FORM

Please indicate the languages participants can speak and those that can be understood.

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| --- | --- |
| **Languages spoken/Mother tongue** | **Languages understood** |
| Please indicate your mother tongue and other languages you can speak | Please indicate what languages you can understand |

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| --- |
| Thematic Area(s) of trade union activity **(Mandatory field)** |

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| --- |
| Experience related to the course theme **(Mandatory field)** |

**Payment of registration:**

Participation fees vary depending on which group your country is from. (See tables in the invitation letter).Participation fees for this course are:

* For group I: 180€ (3 days at 60€)
* For group II: 72€ (3 days at 24€)
* For group III: 45€ (3 days at 15€)

An invoice will be sent to the organisation upon confirmation of the enrolment. We kindly ask you to pay this invoice before the start of the course.

It is essential that you mention in your payment order the number of the invoice and customer reference number.

**Please note that in case of cancellation of participation 5 working days before the beginning of the course, no refund shall be granted**

Date:\_\_\_\_\_\_\_\_\_\_\_\_

Signature of candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_